



Capital Curling Club
Board of Directors Meeting Minutes

Sunday, June 23, 2019
7:00 pm
Upstairs Gathering Space

Board Members Present:

Michelle McKim - President	Brian Black
Ben Sand - Vice President	Kalle Godel
Chris Geiger - Treasurer	Lisa Feldner
Damon Grabow- Secretary	Russ Heier
Alissa Thiele	Steve Donner
Tom Pomonis	Call: Andy Askew

Members Present: John Mielke

Park Board Members: Kevin Klipfel and Mike Wald

Meeting called to session at 7:00 pm

LF moves to approve prior minutes. BS seconds. Motion passes unanimously @ 7:03.

No changes to the agenda.

Financial Report -given by CG

Current balance is \$100,065.14.
Check went out for pins (\$800.20)
July rent was \$5,500.00

AT moves to approve treasurer's report. LF seconds. Motion passes unanimously @ 7:05.

OLD BUSINESS

1. Tax Filing

Meet with S.Phelps Wednesday. Just got last year's return from IRS, CCC can move forward with filing and just do last years and this years since financial year ends are at the end of the month. File both.

S. Phelps got '16 returns which we needed to file '17 returns. Moving forward and should be done and filed shortly.

2. New pins



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New pins have arrived and are currently stored in the clubroom

3. Newsletter articles
Board would like an article for each portfolio for newsletter. The newsletter is likely to be quarterly. We already have mailchimp account to distribute the letter.
4. Past meeting minutes (2018/2019)
January and February had no quorums so no meeting minutes needed.

NEW BUSINESS

1. Safe sport update: They sent out another update stating that every club is required to create their own policy or adopt the safesport policy (23) pages. Due today 6/23/2019, so we adopted safesport policy. Ben will look at and see if we want our own.
2. John Mielke, co-chair U-14 Jamboree update

Passed out a flyer. Teams can sign up but all members have to be from the same club. If not, 4 kids can sign up as individuals but will be put on a team. Open to any youth in the country. 4 sheets here and 5 in north arena. Camp setting with clinics that will look at delivery, delivery analysis, sweeping, and strategy. Lots of learning sessions and games w/in pool. Hoping for an opening reception and closing banquet. Most of the financial risk is on part of USCA. Club shouldn't be on the hook for anything –other than volunteers. Putting in ice, maintaining ice, and going to take volunteers to do things that the club wants to undertake in order to generate revenue. Revenue can be selling banquet tickets for the adults (youth will be free) and apparel sales. And also a program and sell ads to get sponsors. Have to work with park board on concessions within the facility. Opportunity for sponsors for banquets and receptions.

In addition to jamboree, looking to have clinics for adults. Instructor (level 2 coaching maybe) and a program for a coaching clinic for entry level coaches. Especially for parents of players.

Jon provided list of tentative committees. Wants volunteer suggestions for club revenue subcommittee.

Jon's phone and email. 226-3157 jcmielke3@bis.midco.net. Jon done at 7:24.

Dave got approval from USCA recently.



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3. Kevin Klipfel and Mike Wald - Proposed CCC space remodel input session

Expansion of club room and locker rooms. Local architect to provide some options for that space. Expanding into current lower lobby.

Budget: budget was in process of dev for 2020 as park board as a whole. Had earmarked half the total cost in budget. Had just been through each commissioner meeting. On July meeting is when budget will be submitted. Budget submitted in July '00 no approval until September. Half of this project is earmarked in their budget. So club on the hook for half.

These are just concepts – very preliminary stages. Financial impact. BPR would need a committee to help develop a plan to meet the needs of the club.

Need to know what is most important. Looking for financial commitment/signoff and a committee.

Bill would be due at the end of the project. Current earmark is 150k.

JMielke:

Gifts through BRC can be tax deductible. It's there for things like this. So if the club decided to start raising money – the BRC is the district's foundation. 501c3. VFW sportscenter that foundation was created so that board would have to approve the project and that shouldn't be an issue and we could have a fundraising committee. Once approved by rec council we can start working with different groups to staff and help you.

Need to have some ideas and campaigns ready for beginning of the season – to be ready.

A resolution to commit to contribute half of the funds necessary to support the renovation and expansion of the club room and locker room space. With the understanding that the current earmark is 150K and to appoint any necessary committees to coordinate with the park board. Lisa and Tom seconded. Unanimous. 7:49.

Portfolio Updates:

Communications:

AT needs articles for the newsletter. Just intros and goals so she can incorporate into newsletter. Include merchandise.



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DG – been to a few parades in bismarck – very youth focused. Looking at an appropriate item – parade item. Youth curling float? Or something along those lines. Low-budget item – fliers. \$40.00 entry fee. No deadlines he's aware. Apparently did a float years ago. Lets get specifics for a September parade at the July meeting.

Events:

Summerspiel is coming up and is all falling into place. U14 heard about from Jon. Lisa meeting w/Jon on the 24th. Ben, Andy, and Lisa talked with Roger on some of the other more national events and playoffs. Have not met with CVB people. Should reach out to Todd on updates on any other events outside of clubs.

Executive:

Meetings with BPR. Meet and greet, and then gave us the plans. Streamline communications. Discuss ice issues and send Curt to talk to BPR. Second meeting presented sketches/blueprints.

Finance:

Nothing outside of the financial report. Budgets discussed. How would you like us to break out our budgets to make tracking easier? Finance committee just wants as much detail as possible on expenditures so we can begin setting a baseline for a budget. Please submit receipts with detail. Thinking of making forms next to dropbox that will be required for reimbursements. Will be following up on best liquor store deals/options.

SD took inventory and found \$4,300.14 of inventory stuff. Some in the back closet that is never going to get sold if not available. Need to find a way to get things out to people. Lets sell this stuff at the summer spiel! Put merch on the newsletter.

Petty cash for summerspiel.

Membership:

Looking into sales and merchandise; running beer. Selling merchandise at the summerspiel.

Operations and Ice:



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No updates. BB cannot attend Summerspiel. Suggests high schoolers buy double grippers.
Curt on perfect world for high schoolers.

Schedule

Events Portfolio - Summer Spiel - July 19-21 - Tucker Smith organizer

General Discussion

Outdoor spiel.

Future business: possibility of having schools done before competitive season.

Bring up sponsor fees

Highschoolers and ice guy consideration.

Bagpipers.

Design and fundraising.

Members for site plan committee 5-7 people

Chair for fundraising and 3-4 people on committee.

And get a plan in place before curling season.

Ben moves to adjourn. Alyssa seconds. Unanimous 9:21