



Capital Curling Club  
Board of Director's Meeting Minutes

Sunday, May 19, 2019  
7:00 pm  
Upstairs Gathering Space

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**Board Members Present:**

Michelle McKim - President	Brian Black
Ben Sand - Vice President	Damon Grabow
Chris Geiger - Treasurer	Lisa Feldner
Kalle Godel - Secretary	Russ Heier
Alissa Thiele	Steve Donner
Tom Pomonis	Call: Andy Askew

**Members Present:** Dave Jensen

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Meeting called to session at 7:00 pm

1. Agenda review

CG position has 2021 term expiration.  
Agenda approved.

2. Review meeting minutes 4-28-19

The board is still waiting to receive 3-31-19 Board Meeting minutes from Sam Unruh.  
4-28-10 Meeting Minutes approved.

3. Financial Report -given by C. Geiger

Per 2018 financial report, \$94,683.00 as income and \$94,125.43 as expenses, netted \$557.57.

Ending account balance of \$103,367.13.

**OLD BUSINESS**

1. John Mielke items

John has requested the items be secured in a safe viewable location. CCC does not take ownership of items, must return items to family once CCC is done with them. Discussion of where to place them yielded no decision.

2. U14 Jamboree.

Dave Jensen (DJ) presented the U14 jamboree event to the board. USCA is still on board with the event, and has a 5 year budget of \$25,000. Games are to be 6 ends in length with a



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sign up and play approach. Planning a Welcome Reception for all curlers and families and a formal banquet. The event is schedule for October 17-20, the week prior to learn to curls and start of CCC curling season opener. USCA expects to find ice crew for event. Jon Mielke is willing to co-chair the event. USCA would cover ice costs and advertise at other clubs. CCC has concern with taxes from collected money during event and how to insure the event. BPR can add addendum to current insurance for event. DJ suggested an official logo for the event to use in advertising and clothing; who designs it and how does it get printed on clothing? BPR has concern with concessions, says Bobcats would get first rights to selling concessions at an event in the building. Also, BPR does not have current schedule of Bobcats and highlights that there might be event conflicts with hockey. USCA is expecting ~30 teams from the region with instruction for curlers and coaches throughout the event. Event approved.

3. Tax Filing

Tax filing is following up with S. Phelps for finalization.

4. New pins with new logo have been ordered by Kayla Unruh

New pins have been ordered and are expected to be delivered by the end of May (K. Unruh).

5. SafeSport training

All board members have completed the training. Some youth curling coaches still need to submit documentation of completion.

**NEW BUSINESS**

1. A list of upcoming curling events was presented to Board President through email.

However, due to lack of presentation to the board this item was tabled until a presentation by members. A follow on discussion ensued covering the process of selecting events for which to prepare a bid. The CVB finds events to bring to BisMan, but there is a need for more communication with the board/club on these events due to scheduling and volunteering.

2. The most recent DTCA meeting (May 13, 2019) was attended by BS and CG. CCC will host the 2020 Mens and Womens Club event, January 16-18. Expecting 7-10 teams. Event requires a referee, ice crew, and an event chair (by Oct. or Nov.). USCA will provide \$800 for the event, plus entry fees.

Upcoming events scheduled during DTCA meeting:

Mixed = Devils Lake

U18 = Devils Lake



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HS State = Fargo ( Feb 28 - Mar 1)

U14 = GFK or BIS

U5 is not on a rotation but is planned at Devils Lake

There is a committee set up to define eligibility for U5 event ( 21 and over?). Voting from CCC is expected by next board meeting.

3. Portfolio Revision – Finance Portfolio members choose to keep the sponsorship item and ice logos.
4. Google Drive has been shared with all board members and access was verified.
5. Gift card for S. Phelps. This idea was voted down. It was suggested to recognize her assistance at the banquet next year.

Portfolio Updates:

Communications:

Developing a newsletter that is mainly portfolio driven. First sample is scheduled to be sent ~ 1 month prior to the summerspiel. Suggested using MailChimp as it is free and members can add or decline at anytime. This is delivered through email, but MailChimp runs the listserv. Suggested using the yearly league membership sign up as a location for inclusion to the listserv.

Events:

Contacted Tucker Smith about the Summerspiel, Lagasse about the RoughRider.

Executive:

Scheduled a meeting with Randy Bina (BPR) to discuss 2-year contract, use of ice for HS, sign on Washington Street, logo on the door of building, sponsor fees. KG added the use of BPR facebook page and website for advertising.

Finance:

Sponsorship ads need to be turned in by October 1 (solicited, paid, screened, sent to CCC). Meet with Ice Portfolio to discuss logos, Daryl Nusech was previous contact. There was a discussion on collecting beer money and finding a member to complete the task each night.



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Can CCC contact other companies on beer sales and distribution? Currently use Polar Packaging at a 5% discount. Greg Heimans was previous contact. There is a gap in tracking money from Kidz Curl and Junior Program. CG suggests added a label in spreadsheet.

**Membership:**

KG emailed K. Unruh about lockers. New lockers went out as a weighted lottery. Keep J. Bradford in the know for emailing members. An outdoor youth event was suggested, using one of the outdoor ice rinks.

**Operations and Ice:**

Found recurring costs for equipment and maintenance to be supported without board approval. Looking for a way to expedite the reimbursement procedures. Event coordinators need to contact ice crew early. C. Bradbury plans on creating a scrape log and process for tracking history and schedule. The Phone list for ice crew is on Google Drive. The first night of curling will host a demonstration on pebbling and nipping. The ice crew currently travels to Regina for tanks from Jet Ice. Proposing the state rate on mileage. There was a discussion of an additional 4:20 league during the week. Currently, Monday is the only available day due to scraping schedule. Ops/Ice will have to check on paint, club brooms and repairs, sliders. Current ice crew is concerned with HS students abusing facilities. Roster for keys is needed.

**Schedule**

Events Portfolio - Summer Spiel - July 19-21 - Tucker Smith organizer