



Capital Curling Club
Board of Director's Meeting Minutes
Tuesday, August 21, 2018
7:00PM
Downstairs Gathering Room

**BOARD MEMBERS
PRESENT**

Sam Unruh - President	Greg Hiemenz
Michelle McKim – Vice President	Mike Thomas
Kayla Unruh – Secretary	Darryl Nucech
Dewey Schmidt	Kalle Godel
Thomas Demke	

**BOARD MEMBERS NOT
PRESENT**

Russ Heier	Andy Askew
Carla Simonis – Treasurer	Ben Sand

MEMBERS PRESENT

Jeff Bradford, Steve

GUESTS PRESENT

Mike Wald – Bismarck Parks and Rec

MINUTES

No changes to July minutes. Minutes approved.

FINANCIAL REPORT

Carla emailed the report to Sam since Carla could not be here tonight. Carla hasn't gone over old books yet. Transitioning to online QuickBooks. Carla still plans on meeting with accounting firms after she loads the online information.
See attached financial report

SUMMER SPIEL RECAP

Report from Tucker Smith: 27 teams. Income: \$3,700. Great ice and supper. T-shirts did not make it as the shirt color was on back order. Sold a lot of old shirts. A lot of new teams and curlers enjoyed the event.

GOLF OUTING

Michelle Wagner sent out postcards

JEFF BRADFORD

Registration has been open 2-3 weeks. 1-2 are already registered. Rusty will do newsletter for September, but then needs someone to take over. People like the TV that has been added to the club room to flash announcements, but complaints that it's too small. Could replicate TV set-up and put sponsors on that TV. Changed on registration so teams can upload team sponsor picture. High school have started signing up and putting dates on the calendar. Roger Smith had been the one that has been contacted – can also talk to Jeff. New router is in. Full coverage thought out the whole club (upstairs, downstairs, most of ice area). Jeff talk to the captains of Thursday 4:20 and they expressed frustration that it was a pick-up league and would like it to be a regular league. If it's an all junior team, would like an adult sponsor to be point of contact and can help with scheduling, etc. Damon Grabow will be taking over as league captain of Thursday 4:20. Some senior teams will be coming back for 4:20. Greg motioned for adult sponsor/manager. Michelle second. All agree. Motion passed.



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CLUB ROOM TV

Concern about putting sponsor ads in just the TV room since those on the ice and those looking in from the hockey side. Put a TV on the ice?

MIKE W UPDATES/
FACILITIES

Verified Roughrider Spiel: December 7-9. U21: November 9-11
Light controls are being put in now. Dimmer panel will be in same spot.
Start plant on October 8
Leagues start October 24
Learn-to-curls October 21-23
Template needed for sign on Washington

SPONSORS/ADVERTISING

Jeff Reiser would still be involved. Need logos now. Need new events on the advertising brochure – Dave Nelson. Have inserts for events rather than print on the brochure, so we can use the same brochure years after year – just change the insert. Have sub-committee to review and work on process that are in brochure. Tucker Smith has file. Sponsors can pay \$300 instead of the \$200 and get a 2X2 ad in ice. Need their logo by October 1. Kalle moved to approve. Kayla second. All agree. Motion passed. Sam will talk to Rusty about changing registration. Brochure – For gold – take out “and” and put “includes”. Solver – take out “only 2 left”. Add \$300 for 2X2 ad. Can pay online and upload logo. Include capitalcurlingclub.org.

LEAGUE START TIMES

Discussion about starting early leagues to 6:00 as Mike T raised concern that late leagues are leaving due to late start time of the late league. Ice makers would need to leave work earlier. New teams have a hard time picking up curling no matter the start time. The teams that's on bye could do snacks and/or ice. Could put those with snacks on sheet D. Adding another bye week to allow another team in late league to bump up to early – concern that late leagues are already thin. Dewey will talk to other ice makers about doing ice for late league as it might not be necessary so leagues can just mop and go. Members expressed that the start time of the late league might not be the only reason why teams on late leagues don't stay (lack of guidance, etc.). Need to communicate to late leagues that if their sheet is open, they can start to play if everyone is there. Idea was brought up that a new end can't start after 8:05PM. Dewey moved to approve. Darryl second. All approve except Mike T. Motion passed. Discussion that games end at 8:20. Michelle motion. Kalle second. Motion did not pass.

JUNIORS

Steve expressed concern about the Junior's program. Sam will meet with Steve to talk about the concerns brought up by Steve. Sam will put together a survey for Junior parents.

NEXT MEETING

September 16, 2018

Minutes submitted by Kayla Unruh



August Board Meeting Treasurer's notes and financial report

Please see attached documents as reference.

I've currently in the transition of moving our books from Quicken to Quickbooks online. This is a monthly fee service (\$17/mo for the first year). This will create an easier transition between treasurers, easier account reconciling between billing, our PayPal account, and the bank. This will also allow more open transparency for the board. I have it currently up-to-date back to May 1st but am waiting on the importing the previous books.

I met with Mike Wald to ensure scheduling for our rent. Please see the attached for our 3 year amendment to our 25-year contract. I have dropped a check for \$11,000 for the last 2 payments we owed for last season (has not yet been deposited). Our next payment will be due in November.

I have also attached our lighting payment agreement (signed by Sam). This is due October 1st. I will plan on paying this after our next board meeting (September) but wanted it on everyone's radar.

We also discussed the advertising sponsor percentage. Mike will be bringing the percentage owed yearly after sponsorship money is in. (We have not paid this since 2013.) Please approve the payment of it this year as well as at least paying the 2017-2018 fees. Please discuss any back pay from there.

I have submitted the paperwork for the annual report with the Secretary of State to return us in good standing.

I have sent out checks for Summerspiel expenses including Polar Package (plus previous balance), Dakota Screen Arts, Lady J's, Mike, and Jeff.

Summerspiel Financials

Total deposited via check/cash - \$1383

Total Paypal - \$4050

Total Learn to Curl - \$30 paypal, \$10 cash/check

Total: \$5473

Summerspiel Expenses (minus beer)

Lady J's : 465.91

Dakota Screen Arts: 274.50

Pig roast (Mike): \$288.06

Supplies (Jeff): \$334.12

Total spent: \$1362.59

Balance: \$4110.41



Overall Financials

Available Bank Checking Balance:

Available Balance: 85,973.14

As of August 17th: \$81,088.33

Financial Summary Reconciled (Since taking on position)

Original balance of \$78631.26 (April 30th)

Ending balance of \$ 81,088.33

Expenditures: \$7212.27

Income: \$9669.34

Outstanding (not in books but in bank account) Income:

Paypal (Summerspiel, Registration, Golf Tournament): \$4884.81

Outstanding Expenses (not included in Aug 17th books but checks have been issued):

Rent: \$11,000

Polar Package: \$1556.19

Other Vendors: \$811.16

Expenses to club members: \$622.18

Total Outstanding: \$13989.53



PORTFOLIOS

Communications	Finance	Events	Membership	Operations/Ice
Newsletters	Manage overall finances	Coordinate Learn To Curls	Leagues	Ice Making
Social Media	Review and define club due structure	Corporate Events	Youth Curling	Ice Equipment
Website Management	Fundraising/advertising	Bonspiels	Beer	Ice Training
Public Announcements	Ice Logos	Golf Outing	House	Water/DI Tanks
Club History		Summerspiel	Clubhouse Equipment - grippers/broomheads/etc	Plant
League Pictures				Boards
				Paint
Kayla	Carla	Michelle	Sam	Dewey
Kalle	Darryl	Mike	Thoams	
			Mike	