



Capital Curling Club
Board of Director's Meeting Minutes
Wednesday, May 23, 2018
7:00PM
Upstairs Gathering Room

BOARD MEMBERS

PRESENT

Sam Unruh - President	Greg Hiemenz
Michelle McKim – Vice President	Russ Heier
Carla Simonis – Treasurer	Darryl Nucech
Kayla Unruh – Secretary	Dewey Schmidt
Kalle Godel	

BOARD MEMBERS NOT

PRESENT

Ben Sand	Thomas Demke
Andy Askew	Mike Thomas

MEMBERS PRESENT

Rusty Dahlin	Jeff Bradford
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GUESTS PRESENT

Mike Wald – Bismarck Parks and Rec

MINUTES

April minutes were approved. Dewey asked for a clarification of the minutes from the December/January meeting about members that hadn't paid. Rusty clarified that towards the end of December, there were a few members that hadn't paid whereas towards the end of January, all members were paid.

**FINANCIAL
REPORT**

No financial report as there is no treasurer yet. Ryan Lagasse is still technically treasurer.

SURVEY RESULTS

Jeff Bradford went over the CCC member satisfaction survey results that were sent out. 94 responses – 35%. Some take-aways from the surveys: Members stated that communication is getting better, but still needs improvements, members want curling etiquette to be kept up, leagues moved up half an hour so late leagues don't go so late, and building advanced learn-to-curl for the late leagues. There was an advanced clinic on Tuesday late and other members attended for about 35 people in attendance. See attached for survey results. Thursday 4:20 has a lot of youth. Possibly have an adult that sponsors the teams. **Jeff will talk more about this at the next meeting.**

REGISTRATION

Need to improve registration and paying the necessary fees. Fargo was asked how they get their members to pay, and Fargo stated that everyone needs to be registered and paid by day one. Individuals who are unpaid or registered may not step foot onto the ice.

People need to be registered before they put foot on the ice. Skip is responsible to get their team paid for. Can put on the registration at the top that the rules are changing for registration and info leading up to that. Will communicate as to why in the



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newsletter: Insurance, waivers, USCA dues, etc. Will remove the money box/put tape over the slot so people can't drop money in the box without a registration.

October 4 is league signup night at 7pm at the club.

Russ moved that for the 2018-2019 curling season that everyone has to be paid and registered by October 15 (date CCC contract starts with Parks and Rec). Someone will contact the skip one week before October 15 to notify the skip of those on their team who aren't registered or paid. If not paid by October 15, it's a \$25 increase for each league. Second week, going forward until paid, is a loss. People need to be registered before they step foot on the ice. Carla seconded the motion.

Dewey amended that after the 2018-2019 season, the date that members need to be paid and registered by is the Monday that leagues start as the date mentioned above, October 15, isn't always on a Monday. Kayla seconded the motion. No further discussion. No one voted against the amended motion. Motion passed.

COMMUNICATION AND TECHNOLOGY

Rusty and Jeff would like to purchase a TV and mount to go above the snack area to have scrolling announcements. This way the announcements can be updated without having someone go to the club and write the announcements on the white board. There will be a Google sheet that board members have access to that will update the TV. There are no maintenance fees. As far as the TV being on while no one is there, could go with a monitor since their designed to be on all the time, a TV that can be controlled to be on and off from elsewhere, or use a timer. Estimate of \$300-\$350 .

Need to upgrade the WiFi as people can't get WiFi upstairs. Will need to buy two routers – one for upstairs and one for downstairs. Estimate of \$150-\$200.

Carla moved for up to \$550 in the above mentioned technology. Michelle second. All approved. Motion passes.

NEW LED LIGHTS

Plant starts October 8, so lights will be done by October 1. Sam signed the agreement with Parks (Mike W) tonight for the new lights.

GOOGLE DRIVE

Board members can let Rusty know if they need instructions on how to get to Google drive.

DOOR CODE

Sam emailed Dan S. with Parks to see if the code has to be three digits, but waiting to hear from him. **Sam and Mike W will follow up with Dan S.**



SUMMER SPIEL

July 19-22. 14 teams registered so far. Sam reported that Tucker doesn't need any help yet. Might be a USCA ice clinic prior to the event. Tucker is going to check with John Kram about the clinic. Ice clinic could be 7th or 8th. **Sam will check with Tucker for update.** July 16th-18th are the learn-to-curl dates. Need to register by 7PM. **Sam will work with Roger Smith for volunteers.** Usually Summer Spiel is 20-30 teams. Last year was 24 teams. **Michelle will make a post on Facebook.**

LARKS

Sold 52 tickets so far. Will get us a table in the concourse. Can set up advertising and flyers for the learn-to-curls and summer spiel. Need someone to man the table. Want to be there before the gates open at 6 – recommend at least by 5:45. Two people at the table might be best in case there is a lot of people that ask questions, then there can be additional help. **Sam will work on flyers for the learn-to-curls.** Can work the table as long as we want. Russ suggested having someone at the table when the announcements are made. We get 2-3 PA reads, but not sure when. We also get a photo finish with Clark the Lark!

DUCT WORK

Insulation above the rafters will be done before July ice and then will see what the unit does. Mike W stated this will be done with Parks after the pools open on June 4.

TREASURER

Sam talked to Ryan and Mike Thomas. Ryan doesn't think that this position needs to be outsourced as the books are good, but also because he is concerned about outsourcing jobs that breaks down volunteers of why some people get paid for the work they do. Mike T would like to share thoughts in person, but no in attendance tonight. Carla spoke with Lynell as Lynell does books for non profit organizations. She has looked at our books in the past and doesn't think that we need to hire someone to take the books over. She would be willing to meet with Carla and Ryan for a casual meeting and glance at the books again to see if we're still on the right track. Lynell doesn't think that we need to be audited. Ryan did mention that there needs to be some changes with the treasurer position such as checks and balances with the treasurer (It was mentioned to bring in effect the two signature check system). Ryan also mentioned that he was the one getting the mail, counting beer money, and other tasks that lead to burn out. Russ volunteered to get the mail. **Ryan and Russ will meet to get Russ the mail key.** It was mentioned about having a portfolio/committee as treasurer assistant to help the treasurer. Carla volunteered to be treasurer. Russ moved Carla be treasurer. Kalle seconded. All in favor. Motion passes and Carla is treasurer. **Carla will meet with Ryan after June 1 to go over things.**



DAKOTA TERRITORY

Sam reported that CCC does not have any state events. The five rock safe guard zone is in effect this year. Will include this information in the newsletter.

LOGOS/SIGNS

CCC would like a sign out on Washington Street. Can't be lit due to zoning of houses as residential. **Mike W will look into what needs to be done and report back to the board.** Logos need to be updated with the new logo. Superior Silk Screen has done logos in the past and they are the ones that do the ice ads. **Carla will look in to if Tucker was paid for the logo.**

FUNDRAISING/
SPONSORS

Sam will send thank you notes to sponsors. Suggested putting league winners in notes. **Board need to think of fundraising ideas and contacting potential sponsors. Will look into posting league winners on website.** There needs to be an easier time finding sponsors on website. Possibly highlighting two sponsors at a time on the newsletter. Currently, the website says "2015-2016 Sponsors". **Sam will check with Rusty to get this changed.**

PORTFOLIOS

Sam stated that the portfolios and their tasks need to be more defined than they are now. Dewey suggested that everyone on the board should write a list of what they envision each portfolio should entail. Everyone in attendance thought this is a good idea. It will also give the board new insight from the new members to the board. **It was agreed upon that all members will have a "description/task list" of what they see for each portfolio by the next meeting.** Kayla stated that the secretarial portfolio doesn't need to be a portfolio as that is an officer position already. The board was in agreeance.

BUDGETS

Sam stated that there will be budgets before the start of the season.

GOLF OUTING

Darryl will check with Michelle Wagner and Jared Auch for an update and will report to the board next meeting.

SLACK

Slack is an instant communication tool that is used by some members of the board. It is by no means the official communication of board members. Email is the official communication method.

NEXT MEETING

Sam will send survey.

Meeting adjourned at 8:40PM

Minutes submitted by Kayla Unruh

SURVEY RESULTS

Capital Curling Club April 2018 Survey Aggregated Results - 94 Responses from 274 members

Note: Other totals wont match sum of Other topics. Not all answers relevant to question.

Question 1: In your League, what are the aspects that you enjoy and keep you coming back each week?

Responses	Response Count
The game of curling.	89
I like my teammates.	81
The teams in my league are fun to be around.	70
Great Ice!	50
The food!	35
Other	8

Question 2: In your league, where do you feel the important areas of improvement are?

Responses	Response Count
Speed of Play	36
Other Total	32
Communication	26
League Schedules	16
Player Attendance	16
League Skill (Shooting fish in a barrel)	9
League Skill (I'm in over my head)	8
Other - Etiquette / Teams Speed of Play / Dirty Shoes	5
Other - Newsletter / Increase Communication	4
Other - Ice Duty Help / Training	3
Other - Prior League Pushes back Start Time	2
Other - Late Leagues go too late	2
Other - End Time Too Early in Late League	1
Other - More Lockers	1
Other - Ice Consistency	1
Other - Season too Short due to Ice Issues	1
Other - More Adult Teams needed Th420	1
Other - Make 18 team League across both leagues on a night	1
Other - Season too long	1

Question 3: Would you be interested in building an advanced skills clinic into the schedule for your league?

Responses	Response Count
No	33
Yes (I am on a late league)	32
Yes (I am on an early league)	29

Question 4: To help address specific issues: Would you be interested in sharing which league you are on that most concerns you?

Responses	Response Count
I'd prefer to remain anonymous.	22
Monday Late	12
Thursday 6:30	11
Monday Early	10
Thursday 8:40	9
Tuesday Early	8
Wednesday Late	8
Tuesday Late	6
Wednesday Early	5
Thursday 4:20	3

Question 5: We lose many more players and teams out of our late leagues than we do our early leagues. What steps can we take to remedy that?

Response	Response Count
Other Count	35
It is what it is.	34
Enforce time limit.	26
Implement 6 end games.	24
Offer more skills clinics, so individual and team skills improve.	19
Combine the early and late league into one league, on at least one league night.	16
Other - Late Leagues going too Late	14
Other - Do Not Combine Early and Late Leagues (Loss of early will be greater)	3
Other - Make a half League (already have / Need Communication)	3
Other - Create Leagues by Skill Level	2
Other - Combine Late and Early to a 18 team League	2
Other - Target this question to only leaving teams	2
Other - Offer Discounted price for late leagues as the preference is on early	2
Other - Enforce Time Limit	1
Other - No teams stick around after games	1
Other - Experienced Members Not Helping New Members	1
Other - Start list for new curlers and pair with experienced skip (already have)	1
Other - Need to start on time	1
Other - Early Leagues don't end on time	1
Other - Make sure experienced curler helps out on late leagues	1
Other - Better Communication	1
Other - Season too long	1
Other - Create Friday League	1

Question 6: With the potential for a high level of interest next fall, should the board consider more 4:20 leagues, pushing later leagues to 6:30 and 8:40?

Response	Response Count
No (Find another time, Friday nights or Sunday nights)	36
Yes (But I cannot curl at 4:20)	28
Other Total	16
Yes (My team might consider curling at 4:20)	10
Other - Do not start later	4
Other - Shorten Games	1
Other - Friday League	1
Other - Half Year Leagues	1
Other - Combine Early and Late Leagues	1

Question 7: With the potential for a new league(s) due to the high level of interest, would you be willing to help coach or temporarily skip a new team for the first part of the season?

Response	Response Count
No	58
Yes (A sign-up form will be on the club website in the fall)	32

Question 8: What ways best suit you to receive news, updates or announcements about leagues?

Response	Response Count
Email	93
Facebook	31
Website	29
Postal Service	6
Other - Total	6
Other - SMS	3
Other - Twitter	1
Other - Communication in Club Room	1



Question 9: Are there any other comments, concerns, questions or compliments that you have about the Capital Curling Club in general that you would like the Board to know about?

Response	Response Count
Club is doing a great job	9
Communication is getting better	3
Improve on Beer / Pop / Supplies	3
Update Sponsor Board	2
Compliments to ice crews	2
New Building	1
Survey Club Talent to Spread the Load	1
Etiquette	1
Expand Leagues	1
Shorten Season - Start Later	1
More Early Leagues	1
Better Help Matching Open Players with Teams	1
Facebook is not the most effective method	1
Add new years party again	1
Late Leagues go too late	1
Rotate Teams better to Snack Schedules Change	1
Need Newsletter and Updates on Where money is spent	1
Street Sign on Washington	1
Make more spots for early leagues	1
Disallow hockey parents from coming in to drink beer	1
Early Leagues staying too late and taking space for late league	1
More Ice Training	1
More Facebook Posts	1

Question 10: State your contact info if you want to be contacted

13 Responses